



Harker Heights Elementary

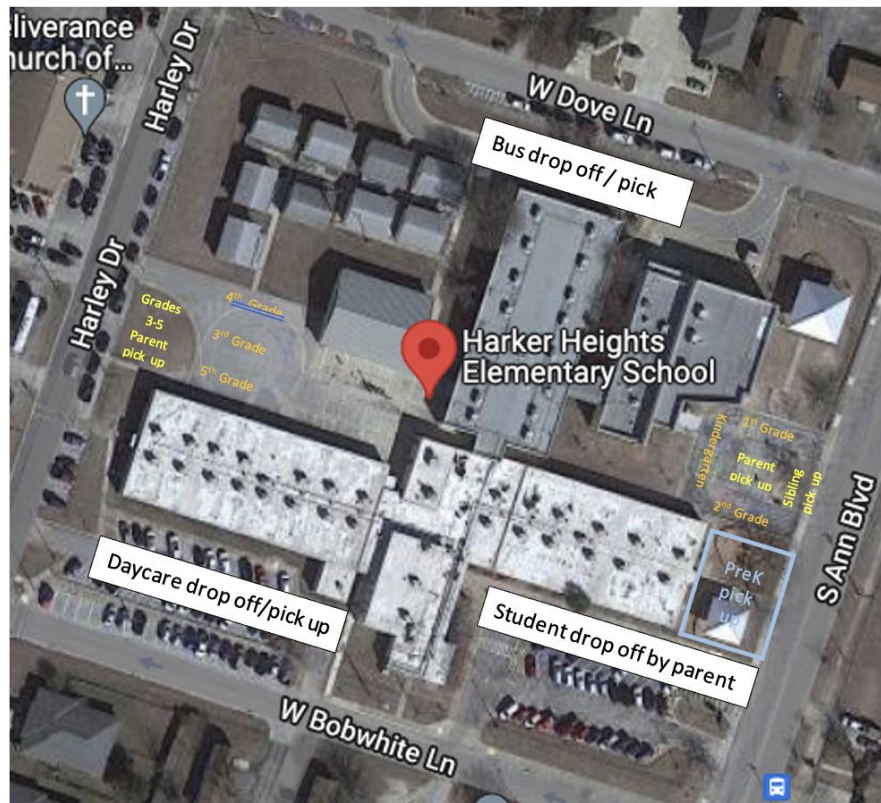
726 S. Ann Blvd.

Harker Heights, Texas 76548

254-336-2050

Students Today, Leaders Tomorrow!

Arrival and Dismissal Procedures for Harker Heights Elementary



ARRIVAL: Students can be dropped starting at 7:30 a.m.

Bus Drop Off- Students who ride the bus will be dropped off in the bus loop located on Dove Lane. HHES staff will monitor students getting off the bus and walk with students to the cafeteria.

Daycare Drop Off- Students who come to school by daycare will be dropped off in the parking lot on Bobwhite. HHES staff will monitor students getting off daycare vans and walk with students to the cafeteria.

Parent Drop Off- Students who are getting dropped off by parents/guardians will drop off their students at the front door. The front door entrance is on Ann Blvd.

DISMISSAL: Dismissal time will be at 3:30 p.m.

Parent Pickup Parents/Guardians **MUST** have an ID to pick up students.

Pre-K students will come out of the 100 hallway and go to their dismissal lines located in the Pre-K cage area. Parents will show their ID card to the teacher. If you do not have an ID on you the student will NOT be released.

Kindergarten students will come out of the 100 hallway and go to their dismissal lines that are located on the Ann blacktop. Parents will show their ID card to the teacher. If you do not have an ID on you the student will NOT be released.

1st Grade students will come out from the cafeteria doors and go to their dismissal lines that are located on the Ann blacktop.

2nd Grade students will come out from the 200 breezeways exit and go to their dismissal lines that are located on the Ann blacktop.

3rd-5th Grade students will come out of the 300 breezeway exit and go to their dismissal lines that are located on the Harley blacktop. All students must go to their dismissal lines with their teacher. They may walk home or may walk to parents picking them up on Harley.

Sibling Pickup

3rd-5th Grade students may walk and pick up their PK-2nd grade siblings. They will walk with their teachers through the 200 breezeway and 300 breezeway to exit through the cafeteria doors to the Ann Playground. Parents who are waiting for sibling pickup will wait by the tree on the Ann Playground. 3rd-5th grade students will report to the PK-2nd teachers, just like an adult pickup. Older siblings need to pick up younger siblings as PK-2nd grade students cannot be brought to the Harley blacktop.

Bus Dismissal

PK & Kinder students will be picked up from their classrooms by HHES staff at 3:15. PK-K teachers will have ID badges on the PK students prior to leaving the classrooms. They will be transported from the 100 wing to the 200 breezeway and down the 200 sidewalk to the buses on Dove Lane. HHES staff will transport PK-K students to the bus and will make certain students are on the correct bus and give bus driver list of PK-K students. **Teachers- Please ensure each child has their bus pouch on before leaving the classroom.**

1st-2nd Grade students will be picked up from their classrooms by HHES staff at 3:15. They will be transported from the 200 wing to the 200 breezeway and down the 200 sidewalk to the buses on Dove Lane. HHES staff will transport 1st-2nd grade students to the bus and will make certain students are on the correct bus. 1st-2nd grade students will always travel through the halls/sidewalk behind PK-K.

3rd-5th Grade students will be picked up from their classrooms by HHES staff at 3:15. They will be transported from the 300 wing and out the 300 breezeway to the Harley blacktop. They will walk down the 200 sidewalk to the buses on Dove Lane. HHES staff will transport 3rd-5th grade students to the bus and will make certain students are on the correct bus. 3rd-5th grade students will always travel through the halls/sidewalk behind PK-2nd.

Daycare Pickup

PK & Kinder students will be picked up from their classrooms by HHES staff at 3:20. They will be transported from the 100 wing to the 300 breezeway and go through the 200 breezeway to the daycare vans on Bobwhite. HHES staff will transport PK-K students to the daycare vans and will make certain students are with the correct daycare van. Only daycare vans may pick up students on Bobwhite.

1st-2nd Grade students will be picked up from their classrooms by HHES staff at 3:20. They will be transported from the 200 wing to the 300 breezeway and out to the 300 sidewalk for the daycare vans that are located on Bobwhite. HHES staff will transport 1st-2nd grade students to the daycare vans and will make certain students are with the correct daycare van. 1st-2nd grade students will always travel through the halls/sidewalk behind PK-K. Only daycare vans may pick up students on Bobwhite.

3rd-5th Grade students will be picked up from their classrooms by HHES staff at 3:20. They will be transported from the 300 wing and out the to the 300 sidewalk to the daycare vans on Bobwhite. Only daycare vans may pick up students on Bobwhite.

