

Parent and Family Engagement Policy 2020-2021; Manor MS.

Vision Statement: Promote a culture of love and respect for all members of the Manor Family to foster high academic achievement.

Mission Statement: The mission of Manor Middle School is to build students up to be determined, innovative and actively involved leaders in the community who understand their purpose.

Motto: #DIALUP (Determined, Innovative, Active, Leaders, Understanding, Purpose)

Core Beliefs: The core beliefs of MMS are:

- All students are capable of learning at higher levels.
- All students deserve a high-quality educational experience.
- We, as the staff, as lifelong learners and must model and share our love of learning with all students.
- We are a big family at MMS. Everyone here is important and brings their personal gifts to enrich our school community.

Communication: At MMS, we welcome communication from our stakeholders. Stakeholders may contact us via phone calls, emails and/or notes. We strongly encourage parents/guardians to contact their student's teachers when there is a concern so that we can partner together for the success of the student. We will additionally use multiple methods of communication with our families/students, so they are aware of what is occurring on campus.

- Home Access Center (HAC)
- School wide Blackboard Connect, calls/emails/texts
- Campus Website
- Campus Facebook page
- Outdoor Marquee
- Report cards and progress reports
- Month-at-glance calendar of events
- Quarterly newsletters sent with report cards
- Fliers/Letters
- Emails
- Phone calls

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Parent and Family Member Education: MMS will provide sessions to help parents/guardians understand the challenging Texas academic standards, provide them with information about STAAR and KISD assessments, campus initiatives, explain how to monitor their student's progress and how to effectively partner with teachers and staff to help their student be successful. There will also be sessions offered to show parents how to help their students at home including how to stay current with technology. It's understood that our parents work, attend school or have other responsibilities that may put constraints on their schedules. To encourage parental involvement, we'll strive to schedule key meetings and classes at flexible times and dates to include a morning and an afternoon/evening session. If parents would like to have regular parent meetings to make suggestions about their student's education, they may contact Rhea Bell, Principal at 254.336.1310.

Parent and Family Member Education Sessions:

- **Cookies with the Counselors:** Counselors will hold an informational session for families on but not limited to the following:
 - the reintegration of students into the educational environment post COVID-19 and post quarantine
 - pre-registration documents and any questions they may have about their students' class choices for the current and following school year
 - helping parents create accounts and learn to use the HAC (Home Access Center). POC: **M. Jackson/Y. Jones**
- **Rising STAARs:** Ms. Zendria Anderson will explain the tests students are taking and why this is important for their student. Parents will also be given information on what they can do to help their children prepare for the STAAR exam? POC: **Z. Anderson**
- **Donuts for David's Law Digital Awareness:** Assistant Principals will offer an informational session on David's Law and how parents can help their children understand how to refrain from behaviors that are a violation of David's Law. The session will also include information on social media safety and digital awareness for both parents and students. POC: **E. Badillo/N. Gardere**
- **Academic Spotlight Nights:** Our Core Content departments will work together to host on campus and/or virtual sessions where students and their family members can come together for a time of learning and engaging in activities that will focus on aspects of the four core content areas. Families should leave with fun and innovative ways of extending their student's learning beyond the classroom and into their homes. POC **Z. Anderson and A. Gardener**

Annual Title I Meeting: Our annual Title I meeting will be held in the Fall of each school year. This meeting will be offered at flexible dates, times and platforms that are convenient for parents. All parents and family members are invited to attend. We want all to be informed and understand what it means to be a Title I campus and how we will use Title I funds to ensure student success. We will discuss the Parent and Family Engagement Policy (PFEP), the Home School Compact (HSC), Parents Right to Know, and how parents can get involved in their student's education. They will learn about the curriculum we use, academic assessments and what our latest STAAR scores look like.

Title I Program Evaluation: We will hold our SBDM meetings a minimum of six times per year. This body shall be elected from the prescribed list of eligible members; district, community, teaching and administrative staff members will all be represented. Our SBDM committee will evaluate our Title 1

program. This committee will also provide input on our Campus Improvement Plan and assist in making decisions about how the Title I funds are spent. We welcome and value your opinions. Parents that would like to serve on SBDM should contact Principal Rhea Bell. For parents who are unable to participate in SBDM, evening and virtual meetings will be offered for the purpose of evaluating the plan and gaining parent input on changes for the upcoming year.

Parent and Family Engagement Policy (PFEP) and Home-School Compact (HSC): We must review our PFEP and HSC every spring and we need our parents and family members help in doing so; these stakeholders are a crucial and required part of this process. We will meet to discuss and make any changes to these documents for the next school year. Publicity about this meeting will be available in January. These documents are both posted on our campus website so that all stakeholders have access to them. Our website will allow you to translate any posted information into any of the different languages represented in our district. The parent policy is also made available during our Annual Title I meeting and in our Student Handbook. Information will be made available to parents relative to the process for scheduling meetings/conferences to discuss the HSC and their student's achievement. Parents have the right to participate in decisions relating to their child's education.

Engage through Volunteering: Volunteers are encouraged to join us in our efforts to offer multifaceted opportunities for the MMS community. Completing the volunteer application online is essential for all volunteers who are serving on the campus. Ms. Zendria Anderson is the contact for this requirement. We also strongly encourage families to get involved with the Parent Involvement Committee as well as our Communities in Schools (CIS) liaison, Mrs. Alice Gardner.

Staff Awareness: Our campus staff receives training each school year about the value of parent and family member contributions at school. We stress how to connect with, build ties with, and work the parents as equal partners to ensure that all students are successful in their learning. Our staff is kept up to date with our various parent programs, their role in the implementation/coordination of the programs, and how they can encourage parent and family participation.

KISD Parent and Family Member Classes: KISD offers classes free of charge for English as a Second Language, computers and GED preparation. Empowered Parents workshops and the Parent Academy are also available. In addition, parents may attend and participate in the KISD Parent Advisory Council. Contact the Special Programs Department for more information at 254.336.0211/0280

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